

Committee(s):	Date(s):
Board of Governors of the City of London School	17 June 2015
Subject: Head's Report	Public
Report of: Sarah Fletcher, Head, City of London School	For Information
<p>Summary</p> <p>The Head reports on the following:</p> <ul style="list-style-type: none"> • Means tested Sponsored Awards for September 2015 entry • HSBC Financial Support renewal • Health and Safety matters • Professional Development Update • Thames Tideway Tunnel Update • Introduction of ISAMS as the School's Management Information System as from September 2015 • Building works planned for Summer 2015 <p>Recommendation</p> <p>Members are asked to note the report.</p>	

Main Report

1. Means Tested Sponsored Awards for September 2015 entry

Eight Means Tested Sponsored Awards covering full tuition fees and a further such award covering three-quarters of tuition fees have been made for September 2015 entry. Five of these are for entry into the First Form and four for the Sixth Form. These awards are available due to the generosity of:

HSBC

John Carpenter Club

City of London School Bursary Trust (profits from Tate Modern Gala Dinner)

The Presidents' Club Charitable Trust

The Carpenters Club

Some individuals who wish to remain anonymous

The School is very grateful to the above for their most generous support.

The award of eight new Means Tested Sponsored Scholarships referred to above brings the total number of full fee scholarships awarded at the City of London School since the launch of the scholarship campaign in November 2000 to 209. In addition 16 pupils have been awarded substantial bursaries covering the majority of their school fees.

2. HSBC Financial Support Renewal

HSBC Holdings plc have generously agreed to provide 4 means tested sponsored awards to pupils entering the School's Sixth Form in each of September 2015, September 2016 and September 2017. The School is very grateful for the company's continued support.

3. Health and Safety Matters

- a) The School invited the City's Fire Safety Advisor to attend a fire drill at the School on 17 February. He kindly attended the next Health and Safety Committee on 3 March as well to feed back his observations. He was pleased with the School's procedures but had some suggestions as to how these could be improved further. An action plan has been drawn up and the majority of his recommendations have now been implemented.
- b) The Health and Safety Committee also met on 28 April. The Committee received a briefing on the improvements which are being made in respect of school security. Procedures regarding lone working were also discussed and agreed.

4. Professional Development Update

Details of INSET courses attended by teaching staff during the current academic year are included at Appendix 1.

5. Thames Tideway Tunnel Update

The Department of the Built Environment have kindly included the School's concerns in their comments on the Thames Tideway Tunnel Draft Submissions. Specifically the School's concerns regarding the noise impact in terms of both (i) the construction due to take place outside the School and (ii) the ongoing effects of the relocation of the pier closer to the School. They have also stated that the School is keen to apply for double glazing to reduce the noise impact and offered to set up a meeting to discuss these concerns in due course.

6. Introduction of ISAMS as the School's Management Information System as from September 2015

The School is currently adopting a new MIS, *iSAMS*, which will be operational with effect from this September.

ISAMS provides a central school database designed for the independent educational sector and offers the following benefits:

- A flexible software architecture, suitable for interfacing with third party applications;
- Efficiencies of a single sign-in, central solution and reduced duplication of data entry;
- A significantly improved degree of customisation to suit the individual needs of the School;
- Accessible and responsive customer support, focused on the independent sector;
- A browser interface, providing a platform agnostic solution offering remote access to managed areas of the database from a variety of devices;
- A database that meets the needs of a forward looking strategy, enabling the free-flow of accurate, timely management information to suit the needs of the School into the future.

7. Building works planned for Summer 2015

The Summer building programme involves the reconfiguration of offices in order to maximise available space, and to meet the security needs of the premises and strategic restructuring among the management and support staff. The benefits and aims are as follows:

- To provide the foundation for a phased improvement to the School access and security arrangements;
- Provide a central administrative office, offering improved accessibility to staff, pupils and parents;
- To integrate the School Reception with the Administrative hub of the School;
- To streamline department structures and management workflow;
- To suit the needs of the School strategic plan.

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